



To:  
**Councillor David Hopkins,**  
**Cabinet Member for**  
**Corporate Services and**  
**Performance**

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*am:*

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29 November 2022

Summary: This is a letter from the Service Improvement and Finance Scrutiny Performance Panel to the Cabinet Member for Corporate Services and Performance. The letter concerns the meeting held on 8 November 2022 and the Annual Review of Performance 2021/22.

Dear Councillor Hopkins,

On the 8 November, the Service Improvement and Finance Scrutiny Performance Panel met to discuss the Annual Review of Performance 2021/22. The Panel are grateful to yourself and Richard Rowlands, Corporate Performance Manager, for attending to discuss and answer questions. Our observations focused on the following areas.

We were informed that the report is a requirement of the Well-being Future Generations Act and the Local Government and Elections Act. We were also made aware that this 2020/21 covers the time period including the Covid pandemic with high risk to staff sicknesses. It was explained to us that the report showed the Council had maximised contributions to the national goals by meeting the steps in the corporate plan to deliver corporate priorities. It also reviews the use of resources and the effectiveness of the Council's governance arrangements. The report summarises with the areas of improvement.

We asked what time scales are used to measure these targets and you explained that for the corporate plan it is usually 5 years and the other targets are ongoing.

We also highlighted the work of the procurement inquiry and brought to your attention that recommendations within it were not covered sufficiently in this report. You responded that the Annual Review of Performance was as at 31 March 22 before the full procurement recommendations were presented to Cabinet and therefore this report does not cover this item in full.

**OVERVIEW & SCRUTINY / TROSOLWG A CHRAFFU**

**SWANSEA COUNCIL / CYNGOR ABERTAWE**

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**Your Response**

We are interested in any thoughts you may have on the contents of this letter but in this instance, we require no formal written response.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'CHolley', with a stylized flourish at the end.

Councillor Chris Holley  
Convener, Service Improvement and Finance Scrutiny Performance Panel  
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